



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS AIR FORCE MATERIEL COMMAND

WRIGHT-PATTERSON AIR FORCE BASE, OHIO


MEMORANDUM FOR SEE DISTRIBUTION

6 November 2001

FROM: HQ AFMC/ENB
4375 Chidlaw Road
Wright Patterson AFB OH 45433-5006

SUBJECT: AFMC Centralized Technical Order Management (CTOM) Group

1. We are reestablishing the AFMC CTOM group as a forum to address command level technical order (TO) issues. This group has been effectively used in the past to address high priority AFMC TO concerns, and it will be a valuable decision making body as we continue work toward the Air Force TO vision. We need your assistance in determining who will serve as members of this reestablished group. As a minimum, we would like to have a representative from each product and logistics center's TO home office.
2. AFMCMAN 21-1, *AFMC TO System Procedures*, summarizes the purpose of the AFMC CTOM Group, but revisions are needed to this manual and related policy to clarify roles and responsibilities. These revisions will include establishing HQ AFMC/ENB as the TO Policy Manager and updating AFMC CTOM group membership. HQ AFMC/ENBP will chair the group.
3. Please provide the name of your AFMC CTOM group member to Ms. Patricia Shroff, HQ AFMC/ENBP, patricia.shroff@wpafb.af.mil, DSN 787-5431, by 30 Nov 2001. Once the members are designated, we'll plan a video teleconference to discuss a meeting schedule and decision process.


FRANKLYN B. KREIGHBAUM, Col, USAF
Chief, Mission Area Support and Special
Projects Division
Directorate of Engineering and Tech Mgmt

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